

# **Waterford Estates**

## **Community Development District**

### **Agenda**

Seat 3: Daniel Reiss – (C.)	
Seat 2: Karen Kimball – (V.C.)	
Seat 4: Mike Abair – (A.S.)	
Seat 5: David Bailey – (A.S.)	
Seat 1: Judith VanHaaren – (A.S.)	

**Monday**  
**December 4, 2023**  
**11:00 a.m.**

**Waterford Estates Clubhouse**  
**7200 Waterford Parkway, Punta Gorda, FL 33950**  
**<https://meet.goto.com/343954509>**  
**1 (408) 650-3123; Access Code: 343-954-509**

1. Roll Call
2. Pledge of Allegiance
3. Approval of the Minutes of the September 11, 2023 Meeting
4. Consideration of:
  - A. **Resolution #2024-01** Establishing an Electronic Signature Policy
  - B. **Resolution #2024-02** Adoption of Records Retention Policy
  - C. Engagement Letter with Grau & Associates to perform the Audit for Fiscal Year Ending September 30, 2023
5. Ratification of **Resolution #2024-03** Amending the Fiscal Year 2023 General Fund Budget
6. Update on Maintenance Agreement
7. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. HOA Report
  - D. Manager Report – Insurance Policy Renewal and Appraisal with Egis Insurance & Risk Advisors
8. Financial Reports
  - A. Approval of Check Run Summary
  - B. Approval of Combined Balance Sheet
9. Supervisors Requests and Audience Comments
10. Adjournment

***Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.waterfordestatescdd.com>***